

SCHOLARSHIP APPLICATION

All applications must be postmarked by July 1, 2003

*****If you are applying for a scholarship YOU must make your hotel reservation no later than July 5th*****

Scholarships are being offered for \$400. This money is to be used to help defray the costs of transportation, lodging and meals for the recipient. A check for \$300 will be issued at the time of arrival in San Antonio at registration. The other \$100 will be held out for registration fees. In order to have this check ready for you, an SF 1164 (attached) must be filled out. You only have to complete blocks a,b,c, and d. Then you must affix your signature and date in block 10 of the form. Mail this form and your request for scholarship before the deadline. You or a qualified replacement must bring the acceptance letter you will receive from the US Attorney's Office. When all requirements have been met, your check will be handed over after signing a receipt for the check. Under no circumstances will an advance be made. If the original recipient is not able to attend, a replacement can attend in his/her place. However, unless notification of a substitution is made within two weeks of the conference, the check will be made out in the name of the original recipient and it will be your responsibility to have the original recipient endorse the check and reimburse the substitute attendee. Note: There will be no avenue to cash these checks. Recipient must be able to defray costs until his/her return home.

TO BE CONSIDERED FOR A SCHOLARSHIP YOU MUST COMPLETE THE FOLLOWING:

NAME: _____
SSN: _____ DOB: _____
ORGANIZATION: _____
ADDRESS: _____
CITY: _____
PHONE: _____ FAX: _____ E-MAIL: _____

1. Provide a letter from your supervisor stating that you will be allowed to attend this conference.

2. Submit one paragraph for each topic (use space provided) stating:

a) Why you need the scholarship: _____

b) Your experience with, or interest in working with victims of crime: _____

c) How you will utilize the information from this conference in your own community and/or job: _____

Mail this form with your letter to:

Lisa Shedden, Victim Witness Coordinator

**US Attorney's Office
1100 Commerce Street, Room 300
Dallas, Texas 75242
Tel: 214/659-8624 Fax: 214/659-9915**

Please send in your scholarship application as soon as possible. They are limited in number and will be awarded on a first received basis.